

# **How This Course Works**

**Doc Butler**  
**HIST1301**

## Course Content

- Part One: Ice Age to 1763
- Part Two: 1763-1801
- Part Three: 1801-1849
- Part Four: 1850-1877

## **Exercises**

- 4 Additional Reading Exercises (AREs) to be taken on eCampus
- Each ARE is worth 2.5% of grade
- 4 Map Exercises (MAPEXs) to be taken on eCampus
- Each MAPEX is worth 2.5% of grade
- See Course Calendar for exercise deadline dates

## Exams

- 4 Course Content Exams (to be taken on eCampus at regular intervals during the course)
- All Course Content Exams will be available online immediately after class at the end of each part of the course and must be completed by 11:59 p.m. on the deadline date (see Course Calendar).
- Each online exam is worth 10% of course grade
- 1 Final Exam (to be taken in class)
- Final Exam is worth 20% of grade
- See course calendar for exam deadline dates

# Attendance Policy

Attendance Policy: Attendance is required and counts for ten (10) percent of the student's overall grade. Each student who attends all class sessions, is never tardy, and never leaves early will receive an attendance grade of 100 (one-hundred) for the course. The student's attendance grade will be lowered proportionally for each unexcused absence, tardy and/or early departure. If a situation arises unexpectedly over which the student has little or no control such as illness, a death in the family, auto accident, etc., or participation in an official college-related activity, which can be corroborated by documentary evidence, the absence will be excused. Absences due to student choice (such as, but not limited to, a vacation) will not be excused.

In order to avoid having an unexcused absence, students should exercise care, whenever possible, not to schedule any appointment, vacation, or any other activity of choice during periods when the college is open and classes are in session.

Students who need to arrive late or leave early should inform the professor ahead of time by email and also verbally at the beginning of class, while citing the reason for the expected lateness or early departure.

# CRITICAL THINKING & COMMUNICATION ASSESSMENT INSTRUMENT (CT&CAI) RICHLAND COLLEGE ONLY

- During the semester, students will complete a Critical Thinking & Communication Assessment Instrument (CT&CAI), the requirements of and deadline for which will be provided at or near the beginning of the semester.
- The Critical Thinking & Communication Assessment Instrument will be worth ten (10) percent of your course grade.

# Replacement Credit Option (RCO)

- This is NOT a course requirement. It is an OPTION.
- Exercising the RCO requires you to look up the answers to 100 questions about the U.S. (or Texas) Constitution and turn in your answers on a Scantron form (this is called your “Practice Scantron”).
- After your Practice Scantron has been graded and returned , you will then take a 50-question U.S. (or Texas) Constitution Exam on QuizStar.
- Whatever you make on the 50-question RCO exam will replace your lowest online exam score, or your 2 lowest exercise scores, whichever will give you the most advantage. You can only use this for one exam or two exercises.
- You may NOT exercise the RCO to replace the Final Exam.
- You must complete all RCO requirements before Finals week begins.
- If you have never exercised the RCO in any of my classes, you must do the U.S. Constitution version first. You will do the Texas Constitution version only if you have done the U.S. Constitution version in another class.